

## **Asombro Institute for Science Education Undergraduate Internship in Science Education and Outreach**

### **Summary of Internship**

The nonprofit Asombro Institute for Science Education will hire one undergraduate intern each semester. The internship is open to current, full-time college students with a minimum 2.5 GPA. The intern will be paid \$15 per hour and will work 8 hours per week for 15 weeks of the semester. There is some flexibility in the schedule based on the intern's class schedule. During the internship, the successful candidate will work with Asombro's staff to assist with development and delivery of Asombro's science education lessons to K-12 students in Las Cruces and surrounding areas. The intern will gain knowledge and skills for communicating place-based science in local schools while assisting with other duties in a busy nonprofit organization.

### **About Asombro**

"Asombro" is the Spanish word for "wonder," which is exactly what the Asombro Institute's programs bring to the thousands of children and adults who participate each year. The Asombro Institute for Science Education is a nonprofit organization dedicated to increasing natural science literacy through engaging, place-based education. To achieve this mission, we serve more than 22,000 K-12 students and 1,500 adults in southern New Mexico with hands-on, standards-aligned science education programs each year. Programs take place in classrooms, schoolyards, and at Asombro's outdoor classroom, the 935-acre Chihuahuan Desert Nature Park.

#### **Asombro Staff:**

- Stephanie Bestelmeyer, Ph.D. – Executive Director
- Kelly Sayanagi – Education Director
- Amy Tront – Operations & Communication Coordinator
- Ryan Pemberton – Program Leader
- Abi Miller – Program Leader
- Gabriela Franco – Science Educator
- Natalie Wells – Science Educator

#### **Contact Information:**

Office location – 401 E. College Drive, Las Cruces (just west of New Mexico State University)

Mailing address – PO Box 891, Las Cruces, NM 88004

Website – [www.asombro.org](http://www.asombro.org)

Phone – 575-524-3334

### **What You Can Expect**

No day will ever be the same in this internship! Asombro will work to ensure that interns have exposure to a variety of tasks and training related to science education and outreach. On some days, you will accompany Asombro staff into local classrooms to serve as the helper, which could include handing out materials, answering students' questions, and collecting evaluation forms from teachers. Other days might find you assisting with field trips hosted by Asombro to our outdoor classroom, the Chihuahuan Desert Nature Park. On other days, you'll be in the Asombro office near the NMSU campus, helping prepare materials for upcoming lessons, meeting with staff to plan upcoming events, helping to film and edit short videos with science partners, and participating in general office duties in support of the nonprofit.

Upon selection, the intern will work with Asombro staff members to create a set weekly schedule for 8 hours per week. We expect most hours will be worked during the school hours of approximately 8:00 – 4:00, but some flexibility to accommodate the intern’s class schedule is possible. This is an onsite position in Las Cruces; remote working is not possible.

Compensation is \$15 per hour for 8 hours per week throughout the semester. You will be a temporary employee of Asombro (not an independent contractor), so pay is subject to normal mandatory deductions. Interns earn paid sick leave in accordance with the New Mexico Healthy Workplaces Act.

As the internship host, Asombro will provide the following:

- A safe, supportive work environment
- Clear communication
- Training and mentoring
- Guidance, encouragement, and constructive criticism

### **Program Qualifications**

The successful candidate will be interested in learning how to communicate science to K-12 students through hands-on lessons aligned with educational standards. Other requirements include:

- Status as a current, full-time undergraduate student (any major) with GPA of 2.5 or higher. Throughout the internship, you must maintain full-time enrollment.
- Demonstrated ability to work independently on assigned tasks when needed
- Well organized and self-motivated, in both independent and team environments
- Excitement to find ways to communicate science concepts to English learners
- Proficient in using Microsoft Office
- Ability to get to and from the Asombro office at 401 E. College in Las Cruces. Any travel to local classrooms or on field trips will be done in an Asombro vehicle, so personal vehicles are not required.
- Willingness to follow any protocols required by the undergraduate’s college/university for any courses for which the intern may also be receiving credits for the internship
- Must pass a background check, which will be paid for by Asombro

### **When and How to Apply**

We will begin reviewing applications on August 12 and will continue accepting applications until the internship is filled. To apply, please submit:

- 1) A cover letter that addresses (a) how you can contribute to Asombro’s mission of increasing natural science literacy and (b) how this internship will help you academically and professionally.
- 2) Your resume
- 3) Unofficial college transcript

Combine the cover letter and resume into a single Word or PDF document. Transcript may be a separate file. Email the application to [information@asombro.org](mailto:information@asombro.org)